

Meeting Minutes for Regular Monthly Commission Meeting

Date: October 13, 2020

Time: 7:30 PM

Location: Ryland Heights Municipal Building @ 10145 Decoursey Pike, Ryland Heights, KY 41015

Call to Order- Meeting called to order by Mayor John Cole at 7:30pm

Invocation- led by Mayor John Cole

Pledge to Flag - led by Mayor John Cole

Roll Call

- Commission members present:
 - Mayor John Cole, Commissioner Ralph Collins, Commissioner Jason Ponder
- Commission members absent:
 - Commissioner Gary Cooper left due to people not wearing a mask, Commissioner Carrol Bowman
- Staff members present: Rod Rigacci, Treasurer, Nancy Collins, City Administrator, Kristi Zavitz, City Clerk, Ted Knoebber, City Attorney (arrival 7:54pm).
 - Staff members absent: None.

Guest Speaker – State Representative Kim Moser spoke to the residents of the City of Ryland Heights until 8:11pm

- Rep Moser spoke about the issues with RT177 and Locust Pike and the need for road repair. She also acknowledges that the priority-level to get the road fixed needed to go up.
 - Rep Moser and Mayor Cole are currently working with the State of Ky (Owner) to come to an agreement for the City of Ryland Heights to give a percentage of funding to get this issue resolved.
- She spoke and took questions about unemployment, Health and Family Services, and Education and said to feel free to email her about anything related to these issues and all questions or issues in field related.
 - **Mailing Address** PO Box 143, Independence, KY 41051
 - **Legislative Address** 702 Capital Ave, Annex Room 315, Frankfort, KY 40601
 - **Phone Number(s)** LRC: 502-564-8100 ext. 694
 - **Email:** Kimberly.Moser@lrc.ky.gov

Minutes Approval

- Minutes were reviewed by each Commission member for the regular meeting September 8, 2020.
 - No Corrections requested to the minutes.
 - Motion to accept by Commissioner Collins
 - Seconded by Commissioner Ponder.
 - All yeas on the vote. Motion approved.

Treasurer's Report

- Treasurer Rod Rigacci presented a Treasurer's report for August and September 2020.
- Treasurer Rod Rigacci also presented Municipal Road Aid report and Profit & loss Budget vs Actual and was read to Commission and Residents.
- Treasurer Rigacci made a note about Sophicity changing to VC3
 - Motion to accept both of the Treasurer's reports, MRA and Profit & loss Budget vs Actual by Commissioner Collins
 - Seconded by Commissioner Ponder.
 - All yeas on the vote. Motion approved.

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Correspondence

- Monthly PDS Open Violations Report
- Monthly Permits Issued
- Monthly Sales reports
- Email from KYTC about speed study

Committee Reports:

- **Parks Report** / [
 - Fall Festival changed to 24 Sept Saturday Only from 2-7pm
- **Roads Report**
 - Spoke about Roads with Rep Moser
- **Veterans Affairs Committee** – It will be spring when the addition and names are added.
- **New Committees Reporting** – No Update

Privilege of Floor

- Resident asked about how the speed study was coming along. He was given an update that the KYTC did the study and found that it wasn't necessary to make any speed limit changes.

Old Business

Informational:

- Codification Grant
 - **UPDATE:** Everything on schedule. Draft from American Legal Publishing will be completed by the end of October if not sooner.
- Newsletter
 - Complete to be published on website 10-14-2020
- Letter request from citizen regarding traffic study for Decoursey Pike RT177 Study A Porter Rd to Pruitt Rd and Study B Whites Rd to Pruitt Rd has been sent to District 6
 - **UPDATE:** Brittney Whitley at District 6 will be looking into request and has been given all required information.
- GovCollect Upgrade and Ability to use credit cards and e-checks
- Tax Bills Mailed 10-6-2020 with an attached copy of the insert that was sent to all residents

Action Items:

- **Need to appoint representatives**
 - JBOA (Joint Board of Adjustment) Third Wed. 2pm, as needed
 - Update was given that Paul Lawless had turned down the job. Mayor Cole said he will get back with Mr. Lawless
 - KCPC (Kenton County Planning Commission) First Thursday 6:15pm

New Business

- **Action Items:**
 - Discussion was made about a counter and plexiglass, and digital signage Commissioner Collins said he would take the lead. Mayor Cole ordered a special committee that has authority for up to \$19,500 per requirement. Appointed Committee Leader Commissioner Boz Collins, Commissioner Jason Ponder, Resident Mike Ponder, and Todd Claggett. Should have special

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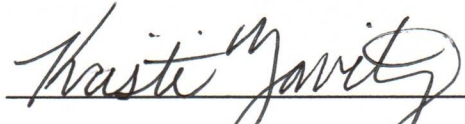
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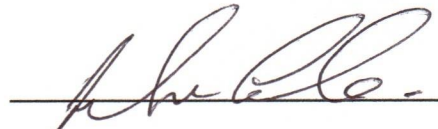
meetings for COVID Committee. That includes minutes if a decision is to be made with all Committee members. Must have a bonded contractor to come and give bids.

- o Lawyer read a letter requesting information for the Auditors.

Adjourn - A motion was made to adjourn the meeting by Commissioner Collins with a second by Commissioner Ponder. Meeting adjourned at 9:24pm.



ATTEST, Kristi Zavitz City Clerk



ATTEST, Mayor John Cole